



**Douglas County Association**  
**Of**  
**REALTORS®**

**Membership Packet**

**WELCOME!**



Phone: 541-672-0563 ♦ Fax: 541-957-0280

- ♦ [dcrealtors@live.com](mailto:dcrealtors@live.com)
- ♦ 3510 NE Edenbower Blvd.
- ♦ Roseburg, Oregon 97470
- ♦ [www.DouglasCountyRealtors.org](http://www.DouglasCountyRealtors.org)

Dear New Member:

We would like to thank you for your interest in the Douglas County Association of REALTORS®.

Enclosed you will find the benefits of membership and an application. Please fill out completely and have your Principal Broker sign the back. We do charge a one time application fee of \$100.00.

You will need to take an Orientation online course within 60 days. Before logging in to the Orientation you will need to go to [www.nar.realtor](http://www.nar.realtor) and make a new account, then login and click the link below to complete the NAR portion of the Orientation. To access the National Association of REALTORS® (NAR) Orientation click [2023 NAR New Member Orientation \(learning.realtor\)](#).

Upon completion of the module, you will receive a certificate that can be downloaded and used as proof of the course completion, once you log-in and begin the module, you will have 30 days to complete the module. Once the module is complete, you will only have access to the Learning Management System for 7 additional days. Please email your completed certificate to your local association at [dcrealtors@live.com](mailto:dcrealtors@live.com). You will not have full member benefits until your orientation is complete.

We also have an Education Club you may join for \$60.00 a year. It pays for itself in the hours of classes. The cost for education is \$15.00 per credit hour for non-education club members. The Education Club was formed to have a pool of funds to pull quality speakers, pay for a meeting room and other expenses. We encourage you to join.

Watch for the sign-up sheets for Education and Membership Meetings that are emailed to you.

If you have any questions, feel free to call.

Thank you,

*Dianne Halbert*

Dianne Halbert  
Executive Officer

# Douglas County Association of REALTORS®

## Benefits of Membership



- Use of the register REALTOR® Trademark.

- REALTOR® Image Promotion

- **Code of Ethics** - Enforcement of the Code of Ethics and Standards of Practice to which all members are pledged is accomplished through training and assistance provided to Boards/Associations and members.

- **RProfessional Standards:**

Access to State Professional Standards

- Education Club - enjoy savings on education throughout the year.

- Monthly Membership Meetings

- Real Estate Store

- Committees to keep you updated

- Networking opportunities with valuable exchange of information.

- Member Board Programs and Activities.

- Leadership Training

- Political Affairs

- Fair Housing

- Mediation and Arbitration

- Forms

- E-mail access to the Board

- Website Presence

- Links to OAR, NAR, RMLS

- Oregon Association of REALTORS®

- National Association of REALTORS®

- Discounted Room Rates for The Event Center on Edenbower for REALTOR Events.

### I AM A REALTOR®

#### I Pledge Myself

To protect the individual rights of real estate ownership and to widen the opportunity to enjoy it.



To be honorable and honest in all dealings;



To seek to better represent my clients by building my knowledge and competence;



To act fairly towards all in the spirit of the Golden Rule;



To serve well my community and, through it, my country;



To observe the Realtors® Code of Ethics and conform my conduct to its lofty ideals.

# APPLICATION FOR MEMBERSHIP

All Information is Required

## Applying for Membership to the Douglas County Association of REALTORS®

I hereby apply for:     REALTOR     Affiliate     Appraiser     Secondary Membership

Name: \_\_\_\_\_ License No. (REQUIRED): \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Firm Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Residence Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Mail to go to:     Residence     Business

First Licensed in Oregon (Year): \_\_\_\_\_

Licensed in another State?  Yes  No    If yes, where? \_\_\_\_\_

Have you ever held membership in another state and/or local Board/Association?  Yes  No    If yes, where? \_\_\_\_\_

Pending disciplinary action in another Board/Association?  Yes  No    If yes, where? \_\_\_\_\_

Referred by: \_\_\_\_\_

I, \_\_\_\_\_ hereby apply for (REALTOR, Non-Resident Membership) in the (Name of Applicant)

- Above-named Board/Association, and enclose my \_\_\_\_\_ prorated check in the amount of which I understand will be returned to me in the event I am not accepted to membership. In the event my application is approved, I agree as a condition to membership to complete the indoctrination course of the above-named Board/Association, if any, and otherwise on my own initiative to thoroughly familiarize myself with the Code of Ethics of the National Association of Realtors®, including the duty to arbitrate business disputes in accordance with the Code of Ethics and Arbitration Manual of the Board/Association and the Constitutions, Bylaws and Rules and Regulations of the above-named Board/Association, the State Association and the National Association, and I further agree to complete satisfactorily a reasonable and nondiscriminatory written examination, if required, covering such Code, Constitutions, Bylaws, Rules and Regulations, and duty to arbitrate.
- I further agree that my act of paying dues shall evidence my initial and continuing commitment to abide by the aforementioned Code of Ethics, Constitutions, Bylaws, Rules and Regulations and duty to arbitrate, all as from time to time amended. Finally, I consent that and authorize the Board/Association, through its Membership Committee or otherwise to invite and receive information and comment about me from any Board/Association where I previously held membership, Member or other person, and I agree that any information and comment furnished to the Board/Association by any Board/Association Member or other person in response to any such invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character.
- **NOTE:** Applicant acknowledges that if accepted as a Member and he/she subsequently resigns or is expelled from membership in the Board/Association with an ethics complaint or arbitration request pending, the Board of Directors may condition renewal of membership upon the applicant's verification that he/she will submit to the pending ethics or arbitration proceeding and will abide by the decision of the Hearing Panel; or if applicant resigns or is expelled from membership without having complied with an award in arbitration, the Board of Directors may condition renewal of membership upon his/her payment of the award, plus any costs that have previously been established as due and payable in relation thereto, provided that the award and such costs have not, in the interim, been otherwise satisfied.
- Dues payments to the above-named Board/Association are not tax deductible as charitable contributions. Portions of such payments may be tax deductible as ordinary and necessary business expenses.

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_



## 2025 Annual Dues Proration

MONTH	DCAR	OAR	NAR (Includes \$35 Assessment)
JANUARY	\$136.00	\$335.00	\$201.00
FEBRUARY	\$117.00	\$307.08	\$188.00
MARCH	\$98.00	\$279.16	\$175.00
APRIL	\$79.00	\$251.24	\$162.00
MAY	\$60.00	\$223.32	\$149.00
JUNE	\$41.00	\$195.40	\$136.00
JULY	\$250.00	\$167.48	\$123.00
AUGUST	\$231.00	\$139.75	\$110.00
SEPTEMBER	\$212.00	\$111.64	\$97.00
OCTOBER	\$193.00	\$83.72	\$84.00
NOVEMBER	\$174.00	\$55.80	\$71.00
DECEMBER	\$155.00	\$27.88	\$58.00

### 2025 Dues Disclaimer

According to the IRS, Oregon REALTORS® dues and NAR dues are not deductible as a charitable contribution. However, a portion of your dues may be deductible as an ordinary and necessary business expense... less the amount of dues allocated for federal and state lobbying expenses. The amount of dues directed to these operations for 2025 total **\$154.75 dollars** (NAR - \$55 and OAR - \$99.75) You should contact your CPA and/or tax professional for specific directions on how this relates to your taxable situation. Regardless of the deductible portion of your dues, the total amount of your annual REALTOR® dues are payable on the due date.

Please note that the entire \$45 NAR Consumer Advertising Campaign special assessment qualifies as fully deductible.

A portion of your Oregon REALTOR® dues includes a \$50 allocation into the Oregon REALTOR® Political Action Committee (ORPAC). However, **you may choose to re-allocate \$50 of your total Oregon Realtor® dues – to either the HOME Foundation or the Issues Mobilization Fund by sending an email message to [redirect@oregonrealtors.org](mailto:redirect@oregonrealtors.org) and specifying your choice. Any re-direct requests MUST be made within 48 hours of the time dues are paid. Re-direct requests received after the 48-hour time frame of payment will not be honored. Please note, **ORS 316.102 may provide for a credit against Oregon state taxes of up to \$50 per individual or \$100 per joint return for contribution to political committees, including ORPAC.** If you have further questions or concerns, please call 877-283-4116.**

All REALTOR® members are required to complete a REALTOR® Code of Ethics (COE) course and Fair Housing Training every three years. **The end of the current COE cycle is Dec. 31, 2027.** Failure to complete the course during the applicable period will result in suspension until course completion, regardless of the status of dues payment. Suspension of services includes all local board/association, state association and NAR dues-based services.